



The UNIVERSITY of VERMONT



UVM Dining Chartstring

Department Name and Address			E-mail Address			Contact			Phone #				
Date of Service			Location			Business Purpose			Names/Number of Attendees				
Account			Op Unit	Department	Fund	Source	Function	PC Business Unit	Project	Activity ID	Program	Purpose	Property
[Grid of 12 boxes]			[Grid of 2 boxes]	[Grid of 3 boxes]	[Grid of 3 boxes]	[Grid of 3 boxes]	[Grid of 3 boxes]	[Grid of 3 boxes]	[Grid of 3 boxes]	[Grid of 3 boxes]	[Grid of 3 boxes]	[Grid of 3 boxes]	[Grid of 3 boxes]

Account Options

60551	Refreshments	For business meetings and university functions and activities
60553	Business Meals	For business-related meals with both univ. and non-univ. members

Please make sure the Chartstring is **complete**. Select the correct account from the Account Options above.

AUTHORIZED SIGNATURE: _____

Please print: _____

As per UVM's contract with UVM Dining, invoicing terms are Net 30.
Any late fees will be charged to the above chartstring.

DSC0107

For UVM Dining Entry:	
VENDOR #:	0000001470
INVOICE #:	
DATE:	
AMOUNT:	
BEO #:	(description)